Welcome to the Tompkins High School National Honor Society chapter!

Requirements for membership in NHS:

-Complete 25 hours of community service, documented on x2vol.

No more than 10 hours may take place at any one event/location.

All hours are due to x2vol by March 31, 2017, at 11:59 pm – no exceptions! Portfolios must be turned in to Mrs. Park by 2:45 pm on April 3, 2017. You may list hours from April 1, 2016-March 31, 2017. You have ONE month to put the activity in x2vol; otherwise, this activity will NOT be counted toward your hours. You must include the date worked, time, person who can verify your service, and a minimum of 2 sentence reflection in which you explain exactly what you did and how it was a benefit to others.

-Attend all meetings.

You may miss one meeting per year, the second meeting missed will trigger a warning, and the third missed meeting will result in removal from the organization.

Doors lock promptly at 7:00 am and 2:45 pm and you must wear your NHS t-shirt to meetings to be admitted (as soon as we receive them). You also need to sign in with your student ID and get a “stamp” at each meeting on your way out. Attendance will be taken from the sign-in, stamps will only be used for verification. (i.e. you MUST sign in!)

September 1, 2016
October 6, 2016
November 3, 2016
December 1, 2016
February 2, 2017
March 2, 2017
April 6, 2017
May 4, 2017 *new member meeting/officer elections

-Participate in fundraising activities.

-Participate in the fall and winter service projects.

Your first service activity will be adopting a family for Santa Cops, helping those in our community who have a difficult time providing holiday gifts for their children.

**Please bring $5 cash to the meeting on October 6th.

-Keep all portfolio information up to date.

This document is available for download on the Edmodo site, subject to being checked at any meeting, and must be kept in the brads of a folder. You MUST include your report cards (replace these each six weeks, don’t put them all in) and upon receiving any disciplinary infraction more than a tardy or a dress code violation, you must notify Mrs. Park via e-mail. At that time, you should also include an explanation of the event if necessary.

-Sign up for Edmodo and Remind101.

Remind 101: Text @othsnhs to (520) 441-1731
Mrs. Park’s e-mail address is ashleyepark@katyisd.org.
The NHS website address is http://tompkinsnhs.weebly.com
NATIONAL HONOR SOCIETY
PORTFOLIO 2016-2017
Last Name: _____________________________________ First Name: _______________________________________

Current Classification (circle one):  
Junior (blue folder)  
Senior (red folder)

Student Phone Number: _____________________ E-mail: ____________________________________________

Portfolio Checks:

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<th>Date</th>
<th>Progress</th>
<th>Comments....</th>
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Final Check....To be completed by sponsor before graduation:

Attendance: _______
(Missed no more than one meeting; if two meetings were missed, 2 extra hours have been completed)

Completed at least 25 hours of community service per year of membership? ________
How many hours total? _____________

Participated in all NHS activities during years of membership (including fundraisers, meetings, and service projects)? ______

Maintained a 3.75 GPA _____________
Reported grades and discipline infractions accurately and completely? ____________

Honor Stole awarded? _____________
KEEPING YOUR NHS PORTFOLIO

Your National Honor Society Portfolio is your record of participation in NHS.

It will be used as documentation to determine whether you are a member in good standing at the end of the year and to determine your eligibility to receive an NHS Honor Stole to wear at graduation

* Keep your NHS Portfolio organized! Store the completed documents using the brads.

Service

* Complete your Individual Community Service Description sheets each month. Complete a form for each project, including ongoing projects.

  - You should receive no compensation for the service rendered except NHS hours.
  - The recipient of the service should not include friends, family, close associates or for-profit businesses
  - FORCE hours (and those for other organizations) MUST be separate from NHS hours. No double dipping!
  - Only 10 hours may be done in any one activity at any one location.

If you have questions about whether hours should count, see the Sponsor BEFORE completing the service. Remember...more is better! Only 25 hours per year of service are required, but you are encouraged to do more if you can!

Grades and Conduct

* Keep track of your grades. When you get a six weeks’ grade below an 82, include a written paragraph (on your own sheet of paper) of your plans to improve your grade.

* When you turn in your portfolio, it should have a copy of a report card for EACH six weeks. Please include a copy, do not hand write the grades. These may be replaced (i.e. your 4th six weeks report card also contains the 3rd, 2nd, and 1st six weeks).

* Record any discipline infractions to your sponsor. High grades and honorable conduct are expected. Accurate, honest reporting is required.

Meetings

* Bring your NHS Portfolio to each meeting. Take notes on agenda items.

It is EXTREMELY important that you check in with your ID at each meeting and bring your portfolio to be stamped by the parliamentarian. No stamps will be given after the meeting date.

We will conduct portfolio checks each six weeks, so please keep up your portfolio regularly! Students who do not turn in a completed portfolio will be removed from NHS membership. If there are discrepancies, a conference with you, the sponsor and the Faculty Council will be held to work out the discrepancy. All seniors with complete and accurate portfolios that reflect fulfillment of NHS requirements will be eligible to receive an NHS Honor stole to wear at graduation!
NATIONAL HONOR SOCIETY

Meeting Attendance Log

You MUST sign in at all meetings; this is just a back-up!! If you did not sign in or get an officer stamp, credit for that meeting will NOT be awarded.

<table>
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<th>Time</th>
<th>Notes</th>
<th>Officer Stamp</th>
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*WEAR YOUR SHIRT TO MEETINGS!
*Sign in at each meeting.
*Get your log stamped. No other document is acceptable for meeting documentation.
*Take detailed meeting notes.
*Keep track of this log!
*You are expected to attend ALL meetings.
NATIONAL HONOR SOCIETY

Grade Report

Report your grade for each six weeks in your portfolio. Inaccurate reporting of grades is grounds for immediate removal from NHS.

Remember that you are to maintain a 3.75 GPA.

If you receive a grade below an 82, please attach a note explaining why the grade is low, what you have already done to improve your grade (tutorials, parent conference, extra credit work, etc.) and your plan for bringing your grade up during the next 6 weeks.

Report grades accurately. Behind this page you should have a copy of a report card for each six weeks.

Conduct Report

Excellent conduct is expected of NHS members.

Have you received any discipline referrals or detentions, including tardies? If so, list and explain.

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<th>Type of Referral/Detention</th>
<th>Date</th>
<th>Explanation</th>
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Accurate and honest reporting is required. Failure to report a discipline infraction will result in immediate removal from NHS. Serious or repeated discipline infractions will result in removal from NHS after consultation with the student, the grade level principal and the NHS sponsors and faculty council.
Throughout the year, National Honor Society will participate in activities, service projects, celebrations, and fundraisers. Document your involvement in these activities on this page. These events will be announced in the meetings and identified as Group Activities. NHS Stole recipients will have participated in some way in all of the activities offered by the organization. This includes fundraising activities. Please remember that these are mandatory!

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<th>Date</th>
<th>Activity</th>
<th>Your Contribution</th>
<th>Officer Initials</th>
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